

Room Only Conference Package

Function Package Inclusions as follows:

- Room Hire
- Desired Table Set Up for a maximum of 50 people
- Linen
- Event Signage
- Mints
- Water Jugs & Glasses

Equipment:

- Large Whiteboard & Markers
- Flipchart & Markers
- Hand-Held Wireless Microphone x 2
- Wall-Mounted Projector & Screen
- Registration Table
- Lectern
- Presenter's Table next to lectern
- HDMI/VGA Cords
- Power Point Clicker

\$300 including GST

Please note: The above package is valid weekday events only for a maximum of 50 people and does not include catering of any kind. The bar within room will be closed and will not be operational throughout your function

Optional Extras:

**Fitzy's Pen & Fitzy's Notepad (1 each per person)
Add \$2 per person**

Beverages:

Nespresso Coffee Machine

includes user-friendly Nespresso coffee machine, Nespresso pods, instant frothed milk & hot water with the ability to make Espresso, Cappuccino, Latte or Long Black at the touch of a button. Assorted tea bags, additional milk jugs, sugar & equal sweetener included

Add \$3.50 per person (minimum 20pax)

Other Non-Alcoholic Drinks

- **Fresh Orange Juice**
Self-Service juice dispenser
Add \$2.50 per person
- **Post Mix Soft Drink Jugs**
Self-Service jugs. Please select a maximum of two varieties: Coke, Diet Coke, Coke Zero, Ginger Ale, Sprite, Lift, Lemon Lime & Bitters, Soda Water
Add \$2 per person
- Sparkling Mineral Water
\$8 per 750ml Bottle

**Please note, the bar within the room will be closed & will NOT be staffed during your function. Additional beverages can be purchased on a cash bar basis by approaching the bar outside your function room. There will be no table service for beverages*

Corporate Catering:

Assorted Sandwiches
\$8.50 per person

Mixed Wraps
\$12.50 per person

Sandwiches & Wraps
\$15 per person

Morning / Afternoon Tea

- Assorted Slices
- Chocolate Chip Biscuits
- Mixed Pastries (Danish, Scrolls, Plain Croissant, etc)
- Scones with Jam & Cream
- Assorted Muffins
- Ham & Cheese Croissants
- Sausage Rolls & tomato sauce
- Bacon & Egg Pies
- Assorted Mini Quiche
- House-Made Chocolate Brownie
- Fresh Fruit Board

Two Selections: \$10 per person

Three Selections: \$12.50 per person

Four Selections: \$15 per person